



MFCOA Members Christmas Forms & Instructions

**Please read this information COMPLETELY
before filling out forms.**

MFCOA is pleased to invite you to participate in its 2009 Christmas adoption program. We want assist as many families as possible have a happy holiday season. We hope to be able to provide 3 gifts to each child adopted. As you know, our program is a supplement to the other gifts you give the children in your home.

Please read the eligibility requirements and directions prior to completing your Christmas forms. All documents **must** be returned by November 1, 2009 in order to participate.

ELIGIBILITY:

FOSTER, ADOPTIVE AND/OR KINSHIP FAMILIES

This program is designed to serve foster/adoptive or court ordered kinship families. Current MFCOA membership forms must be on file in our office to process your requests for Christmas assistance. If you have not completed a membership application, please complete an online membership form at mfcaa.org—choose “Members”, then “Become A Member” from the gray menu, or call the office to receive one in the mail (816-350-0215).

FOSTER, ADOPTIVE, KINSHIP AND BIOLOGICAL CHILDREN 18 YRS AND YOUNGER

The children you sign up for this program must be 18 years old or younger and currently living full-time in your home. If you have *special needs children* requiring your full-time care, and who must live in your house past 18 years old, you may sign them up if they are 21 years old or younger.

CHILDREN WHO ARE NOT ELIGIBLE FOR OTHER PROGRAMS

If your children qualify for programs such as Red Bag, Corporate Christmas or Cornerstones, they are not eligible for this program. You may still sign up any children who live in your home who are not eligible for any other program.

YOU WILL RECEIVE A CONFIRMATION POSTCARD APPROXIMATELY 10-15 DAYS AFTER WE RECEIVE YOUR FORM. IF YOU DO NOT RECEIVE THIS POSTCARD, PLEASE CALL US.

Mail forms to MFCOA/3210 S Lee's Summit Rd/Independence, MO/64055

For questions, to check on a registration form, or to update your information: 816-350-0215

Christmas forms can be completed online at www.mfcaa.org.

FILLING OUT YOUR CHRISTMAS FORM: Please read the instructions carefully. If your forms are not filled out correctly, we cannot guarantee your family will receive any of the items you request. Incomplete forms will be returned to you. Please do not request gifts which cost more than \$30.00.

Important: Include only your adopted, biological and foster children who are not receiving gifts through other programs (such as the Red Bag Program through Children's Division, or from Cornerstone's of Care).

Definitions:

Family Needs—Household items such as bath towels, dishwasher detergent, mop & broom, etc.

Family Wants— “Fun” items the whole family can enjoy, such as board games, toaster, etc

Children's Sizes—Please keep in mind that you are filling this form out a couple of months before the children will receive the gifts. If your child's size is likely to change between now and December, please list the size you expect the child to be in December. **Please list “girls”, “boys”, “toddler”, “junior”, “adult”,** etc, along with the size

Bedding—If you request bedding, please indicate **“twin”, “full”, “queen”,** etc, and include the color you prefer

Child's Needs— Necessary items such as socks, underwear, coat, etc

Child's Wants—“Fun” items such as toys, music, games, books, etc

Favorite Character—Examples: princesses, Star Wars, Hannah Montana, GI Joe, NASCAR, favorite sports team

Activities— Fishing, sports, ballet, scrapbooking, piano, drawing, etc

Important—Our program is meant to be **supplementary** and may not fulfill all of the “wants” your children have for Christmas. We ask that donors provide at least 3 gifts per child, but we have no control over how much each donor provides... some will provide everything requested, some will provide additional items, and some will not provide everything requested. If you want your children to receive every item listed, you should be prepared to purchase some of them yourself.

****We will do our best to accommodate all of our members who want to participate in the Christmas program, but we cannot guarantee that families who sign up after Nov. 1st will be matched with donors.**

****Donors are assigned randomly, according to the number of people/family type requested by the donor. You will most likely not be paired with the donor this year that you were paired with last year.**

INSTRUCTIONS:

- BE SPECIFIC ON YOUR CHILDREN'S WANTS/ NEEDS (for example: if you request earrings, include "silver hoops").
- PLEASE **DO NOT ASK FOR GIFT CARDS**. IF YOUR CHILD WANTS CD'S, DVD'S, ETC, ASK FOR THEM BY NAME.
- FILL OUT YOUR FORMS LEGIBLY (PRINT) SO WE CAN PROCESS THEM AS QUICKLY AS POSSIBLE.
- PLEASE ASK FOR APPROPRIATELY PRICED ITEMS. Items that cost more than \$30 WILL BE REMOVED from your list.
- ASK FOR PRACTICAL ITEMS.
- LOOK FOR INFORMATION ON WHEN AND WHERE TO PICK UP GIFTS IN OUR NOVEMBER & DECEMBER NEWSLETTERS AND ON OUR WEBSITE: MFCAA.ORG
- WHEN MAINLING IN YOUR REGISTRATION INFO, MAKE SURE TO INCLUDE PG. 1 AND PG. 2 (and PG. 3 if needed).

2009 Adopt a Family Christmas Program Family Form – Pg. 1

No Donor will receive this family information sheet. It is strictly for tracking purposes.

1. Last Name _____ First Name _____
Address _____ City _____ State _____ Zip _____
Home Phone _____ Work Phone _____
Cell Phone _____ Household Income _____
Number of Adults _____ Number of Children _____

Office Use: Family #

2. Are you interested in having contact with donor/company/individual who has adopted your family?

(Some donors like to deliver the gifts themselves or communicate with you)

Yes, I would enjoy meeting the donor No, I prefer MFCAA act as an intermediary

3. Please List the following Information for your children:

<u>Name of Child:</u>	<u>Race:</u>	List one: <u>Foster/Adopted/Kinship or Biological</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Family Needs (must be less than \$30 each):

Family Wants (must be less than \$30 each):

_____	_____
_____	_____
_____	_____

Family Form, Pg. 2 (PLASE MAKE SURE THAT YOU INCLUDE PG 1 OF THE FAMILY FORM, LOCATED ON THE PREVIOUS PAGE, WHEN SENDING IN YOUR INFORMATION. THANKS!) OFFICE USE: Family Number

Child's First Name _____ Gender _____ Age _____

Pants Size _____ Toddler Kids Junior Adult *Child has an MP3Player? Y N*

Shirt Size _____ Toddler Kids Junior Adult *Child has a portable CD Player? Y N*

Underwear Size _____ Toddler Kids Adult Shoe Size _____ Toddler Kids Adult

Needs (must be less than \$30 each):

Wants (must be less than \$30 each):

_____	_____
_____	_____
_____	_____
_____	_____

Favorites: Color:

Character :

Activities:

Child's First Name _____ Gender _____ Age _____

Pants Size _____ Toddler Kids Junior Adult *Child has an MP3Player? Y N*

Shirt Size _____ Toddler Kids Junior Adult *Child has a portable CD Player? Y N*

Underwear Size _____ Toddler Kids Adult Shoe Size _____ Toddler Kids Adult

Needs (must be less than \$30 each):

Wants (must be less than \$30 each):

_____	_____
_____	_____
_____	_____
_____	_____

Favorites: Color:

Character :

Activities:

Child's First Name _____ Gender _____ Age _____

Pants Size _____ Toddler Kids Junior Adult *Child has an MP3Player? Y N*

Shirt Size _____ Toddler Kids Junior Adult *Child has a portable CD Player? Y N*

Underwear Size _____ Toddler Kids Adult Shoe Size _____ Toddler Kids Adult

Needs (must be less than \$30 each):

Wants (must be less than \$30 each):

_____	_____
_____	_____
_____	_____
_____	_____

Favorites: Color:

Character :

Activities:

Family Form Pg. 3. OFFICE USE: Family Number

Child's First Name _____ Gender _____ Age _____

Pants Size _____ Toddler Kids Junior Adult *Child has an MP3Player? Y N*

Shirt Size _____ Toddler Kids Junior Adult *Child has a portable CD Player? Y N*

Underwear Size _____ Toddler Kids Adult Shoe Size _____ Toddler Kids Adult

Needs (must be less than \$30 each):

Wants (must be less than \$30 each):

Favorites: Color:

Character :

Activities:

Child's First Name _____ Gender _____ Age _____

Pants Size _____ Toddler Kids Junior Adult *Child has an MP3Player? Y N*

Shirt Size _____ Toddler Kids Junior Adult *Child has a portable CD Player? Y N*

Underwear Size _____ Toddler Kids Adult Shoe Size _____ Toddler Kids Adult

Needs (must be less than \$30 each):

Wants (must be less than \$30 each):

Favorites: Color:

Character :

Activities:

Child's First Name _____ Gender _____ Age _____

Pants Size _____ Toddler Kids Junior Adult *Child has an MP3Player? Y N*

Shirt Size _____ Toddler Kids Junior Adult *Child has a portable CD Player? Y N*

Underwear Size _____ Toddler Kids Adult Shoe Size _____ Toddler Kids Adult

Needs (must be less than \$30 each):

Wants (must be less than \$30 each):

Favorites: Color:

Character :

Activities:

Important: If you have more than 6 children, please submit the same information as requested above, for each child (including their foster/adopt/bio status), on an additional sheet of paper.